

Kitsap County Fire District #18
Board of Commissioners Meeting Minutes
October13, 2010
Poulsbo Fire Department
Poulsbo, WA

REPRESENTATIVES IN ATTENDANCE:

Darryl Milton	Commissioner	David Ellingson	Commissioner
Martin Sullivan	Commissioner	Conrad Green	Commissioner
Jim Ingalls	Commissioner	Dan Olson	Staff
Lise Alkire	Staff	Rod Younker	Labor Attorney

Call to Order: Meeting was called to order by Chairman Jim Ingalls at 4pm.

Approval of Agenda:

Commissioner Ellingson moved to approve the October 13, 2010 agenda as presented
Commissioner Milton seconded the motion. Motion was called with a unanimous vote to
approve the agenda as presented.

Public Comment: None.

Executive Session:

At 4:01pm, Chairman Ingalls called an Executive Session for a period of 30 minutes to discuss labor negotiations. At 4:31pm, he extended the Executive Session for 30 minutes. At 5:01pm, he extended the Executive Session for 30 minutes; at 5:31pm he extended the Session for 30 minutes; at 6:01pm he extended the Session for another 30 minutes. At 6:30pm Chairman Ingalls closed the Executive Session and reopened the regular meeting. No decisions were made.

Action Items:

1. Consent Agenda
 - A. 9/22/2010 Meeting Minutes
 - B. Vouchers (Account 90912/batch 330446 in the amount of \$55,735.32)

Commissioner Ellingson moved to approve the Consent Agenda as presented. Commissioner Sullivan seconded the motion. The motion was unanimously approved.

2. Policy 6003: Incident Management

Commissioner Green moved to approve Policy 6003 Incident Management. Commissioner Ellingson seconded the motion. The motion was unanimously approved.

Discussion Items:

1. NKFR Study Update

Chief Olson reported there has been some activity from vendors as well as some press coverage regarding the study. A community blog has been established and is experiencing some response. So far there have been no comments posted on the internal blog; Chief Olson will reiterate the blog address through his Weekly Update. Commissioner Ellingson sent Commissioner Green a sample check sheet for grading proposals and interviewing vendors.

2. CBRC Review

Everyone agreed the first meeting was a good, productive discussion. The next meeting on the 14th will focus on the budget with a comprehensive review.

3. Commissioner Conference Proxy Assignment

Commissioner Ingalls will serve as proxy for Commissioners Milton and Sullivan, who are unable to attend the conference this year.

4. October and November meeting schedule

The October 27th meeting will be changed to Monday, October 25th at 4:00pm; Chairman Ingalls will not be able to attend.

The November 24th meeting will be changed to Monday, November 22nd at 4:00pm. The 2011 Budget Hearing will remain on the agenda for the Wednesday, November 10th regular meeting.

5. KRMG Meeting Report and Resolution 10-08 Regarding Membership in CIAW

Commissioner Green reviewed that morning's Risk Management Group meeting where the group's broker, Jeff Griffen provided the educational segment on minimizing the risk of lawsuits due to objectionable behavior. Chief Olson has spoken with attorney Rick Gross regarding the CIAW membership resolution. While Mr. Gross agrees there are some confusing elements in the resolution, he felt overall it was appropriate and necessary to allow the District to buy risk insurance through them; it will also afford the District a vote on the insurance board. The boards of our partners in the KRMG have all approved resolutions.

Commissioner Ellingson moved to adopt Resolution 10-08 Regarding Membership in CIAW. Commissioner Milton seconded the motion. The motion was unanimously approved.

Informational Items:

1. 2011 Assessed Value Information

The packets included final District assessed value information that will be the basis for the 2011 budget resolution; the District received a little more new construction revenue than projected.

2. Medic Unit Specifications

The next meeting to discuss this subject is being scheduled.

3. Resolution 10-09 Declaration of Surplus Equipment: IT Equipment

Commissioner Ellingson moved to adopt Resolution 10-09 Declaration of Surplus Equipment: IT Equipment. Commissioner Milton seconded the motion. The motion was unanimously approved.

Commissioner's Comments:

Commissioner Ellingson reported there will be a public hearing regarding the proposed revised 305 Standard November 1st in Olympia that he will attend; there will also be a hearing in Spokane on November 3rd. Commissioner Ellingson will be out of town November 4th-20th.

Commissioner Green will be out of town November 12th-26th.

Chief Olson commended ASM Alkire's contribution to the organization.

Public Comment: None.

Good of the Order:

- Next Regular Meeting scheduled for Monday, October 25, 2010 at 1600
- Efficiency Study NKFR/Kitsap Fire District 18, November 15, 2010 at Station 71
- Healthcare Committee Meeting, Thursday, October 14, 2010 1000 CKFR Admin Building
- Healthcare Committee Meeting, Thursday, October 21, 2010 1100 CKFR Admin Building
- Kitsap County Fire Commissioners Meeting, Tuesday, October 26, 2010 1900 BIFD St 21
(*subsequently corrected to NKFR Station 81; same date and time.*)
- CBRC Meeting, Thursday October 14, 2010 at 1800
- CBRC Meeting, Thursday October 21, 2010 at 1800
- Snure Seminar, Wednesday, October 27, 2010 at 1830, Pasco WA
- Washington Fire Commissioners Annual Conference, October 28-30, 2010 Pasco, WA

Adjourn:

The meeting was adjourned at 7:00pm by common consent.

ATTEST:

Lise D. Alkire
KCFD #18 Secretary to the Board