

**ATTACHMENT 1
CORPORATE STRUCTURE QUESTIONNAIRE
POULSBO FIRE DEPARTMENT
NEW FIRE STATION**

1) Proposers shall complete the following information for the Proposed Design-Builder:

Legal Name	
Street Address	
Mailing Address	
Point of Contact	
Position	
Email	
Telephone Number	
Fax Number	
Type of Business	
Federal Tax Identification Number	
Washington Contractor's Registration Number	
Washington Business License Number	

2) If the Proposed Design-Builder is a Joint Venture, Proposers must:

- a. Submit the above information for the Joint Venture as well as for each member of the Joint Venture; and
- b. Attach a copy of the Joint Venture Agreement to this form.

3. Proposer Responsibility: The Proposer must complete the following information for the Design-Builder to be determined to be responsible and eligible to submit a Statement of Qualifications. Failure to sign the certification at the end of this document may result in a Proposer's disqualification.

1	Washington State Contractor's Registration Number	
2	Washington State Unified Business Identifier Number	
3	Does the Design-Builder have employees?	<input type="checkbox"/> Yes <input type="checkbox"/> No
4	If the Design-Builder has employees, then does the Design-Builder have industrial insurance as required under Title 51 RCW?	
5	If the Design-Builder has employees, provide the Design-Builder's employment security department number	
6	Design-Builder's state excise registration number as required in Title 82 RCW	

7	Has the Design-Builder been disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065?	<input type="checkbox"/> Yes <input type="checkbox"/> No
8	Has the Design-Builder been found out of compliance by the Washington state apprenticeship and training council for working apprentices out of ratio, without appropriate supervision, or outside their approved work processes as outlined in their standards of apprenticeship under chapter 49.04 RCW for the one year period immediately preceding the date of the bid solicitation	<input type="checkbox"/> Yes <input type="checkbox"/> No
9	Has the Design-Builder completed three or more public works projects and had a valid business license in Washington for three or more years are exempt from this subsection? If the answer is no, complete questions 10 and 11. If the answer is yes, skip questions 10 and 11.	<input type="checkbox"/> Yes <input type="checkbox"/> No
10	Has the Design-Builder received training on the requirements related to public works and prevailing wage under this chapter and chapter 39.12 RCW. The training must be provided by the department of labor and industries or by a training provider whose curriculum is approved by the department.	<input type="checkbox"/> Yes <input type="checkbox"/> No
11	Provide the name of the person or persons designated by the Design-Builder that were trained under these requirements.	
12	Within a three year period immediately preceding the date of the bid solicitation, has the Design-Builder been determined by a final and binding citation and notice of assessment issued by the department of labor and industries or through a civil judgment entered by a court of limited or general jurisdiction to have willfully violated, as defined in RCW 49.48.082, any provision of chapter 49.46, 49.48, or 49.52 RCW?	<input type="checkbox"/> Yes <input type="checkbox"/> No

I am authorized to make the representations in this document on behalf of the Design-Builder. I declare under the penalty of perjury under the laws of the State of Washington that the information provided in this Corporate Structure Questionnaire and Proposer Responsibility Statement to be true and correct.

Signed this ___ day of [month] _____, [year] _____ at [insert location]_____

Signature:

Printed Name:
