



Poulsbo Fire Department

*Kitsap County Fire District #18
911 N.E. Liberty Rd. Poulsbo WA 98370
James S. Gillard, Fire Chief*

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KITSAP COUNTY FIRE PROTECTION DISTRICT NO. 18

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF KITSAP COUNTY FIRE DISTRICT #18 ON FIRE PROTECTION FACILITY IMPACT FEES

RESOLUTION NUMBER 26-06

- WHEREAS: The Board of Fire Commissioners previously adopted 24-05 Impact Fee Adoption on March 14, 2024; and
- WHEREAS: The Board desires to amend the fee schedule; and
- WHEREAS: The Comprehensive Plans for the City of Poulsbo and Kitsap County project continued and significant residential and commercial growth within the Fire District; and
- WHEREAS: The Board of Fire Commissioners recognizes that growth in the community requires concurrent increases in operational capacity to maintain service levels; and
- WHEREAS: The Board of Commissioners have adopted a Capital Facilities Plan, covering the 2024-2044 time period, to provide the necessary Buildings and Emergency Response apparatus to support the concurrent growth in operational capacities; and
- WHEREAS: RCW 82.02.090 allows Growth Impact Fees for fire protection facilities. Both the City of Poulsbo and Kitsap County have existing ordinances allowing for growth impact fees for new development;
- WHEREAS: Growth Impact Fees reduce the burden on current taxpayers to fund Capital Facilities Projects through revenue generated by current and future Fire and EMS levies and Capital Bonds;
- WHEREAS: Kitsap County Fire District #18, established by Title 52 RCW Fire Protection Districts, provides emergency response and prevention services to citizens of both the City of Poulsbo and the unincorporated Kitsap County

THEREFORE,
BE IT RESOLVED:

1. Kitsap County Fire District #18 will establish Fire Protection Facility impact fees through inter-local agreements with the City of Poulsbo and Kitsap County. The implementation of Fire Protection Facility Impact Fees will require independent adoption through ordinances by both the City of Poulsbo and Kitsap County and will be subject to the requirements of both municipalities for implementation through code adoption, which will include a process for fee calculation, exemptions, and deferrals.
2. A segregated account shall be established to maintain funds generated through growth impact fees, which will only be approved for expenditure for Capital Facilities Projects directly related to growth and must be expended within ten years. The District will maintain an accounting of all funds received and the projects for which the funds were expended. Funds not expended within ten-years shall be refunded to the payee.
3. Fire Protection Facility Impact Fees will provide funding to reduce the burden on tax payers by supplementing revenue from regular and special levies, which will continue to fund a majority of the necessary Capital Facilities. The Fire Protection Facility Impact Fee Schedule will be based on the adopted Capital Facilities Plan, with Capital Facilities covering the buildings and fire apparatus necessary to maintain service levels. The Capital Facilities Plan will provide all of the Capital Facilities needs projected for the time period covered by the comprehensive plan. Fire Protection Facility Impact Fees will be limited to the Capital Facilities planned for a ten-year planning period and those determined by the Board of Commissioners to be related to community growth.
4. Impact Fee Rate Study: Consistent with RCW 82.02.050 and .060, a fire impact fee rate study has been created and adopted by the Board of Fire Commissioners on May 27, 2026. This impact fee rate study serves as the basis for the adopted fee schedule of:

Poulsbo Fire Department Fire Impact Fee Schedule	
Single Family Residential	\$0.28 / square foot
Multi-Family Residential	\$0.23 / square foot
Commercial	\$0.61 / square foot

5. The District shall develop and adopt an Impact Fee Mitigation and Level of Service Policy to evaluate requests for alternative calculations, impact fee appeals, and determinations of concurrency.

ADOPTED this 26th day of May 2026, at a regularly scheduled meeting of the KCFD #18 Board of Commissioners:

APPROVED:




Commissioner David Ellingson




Commissioner Darryl Milton



Commissioner James Ingalls

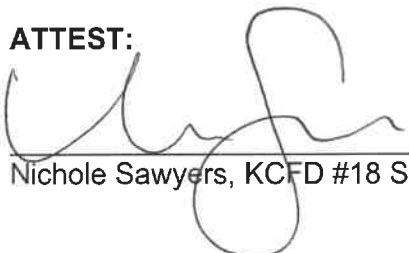


Commissioner William Whitley



Commissioner Jeff Uberuaga

ATTEST:



Nichole Sawyers, KCFD #18 Secretary to the Board